

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, June 12, 2023

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert
Jill Getty – Not Present

Staff:

Corey McNally, Executive Director	Rebecca Torrence, Executive Assistant
Heather Duell, Admin. Assistant III	Kerri McNeil, Victim Liaison
Ronda DeBower, Records Supervisor	Monika Fields, Hearing Investigator III – Not Present
Kristi Busch, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Ron Frederick, Hearing Investigator III	Vilayvanh Janis, Correctional Records Technician
Matt Frank Hearing Investigator III	Teresa Schmidt, Correctional Records Technician
Theresa Hinds, Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Kathleen Trombley, Program Specialist III	Sarah Lykes, Office Assistant
Ji Soo Shin, Admin. Assistant I	

- I. **Board and Staff Discussion**
 - Calendars – June 2023 thru September 2023 were discussed.

- II. **Chairs Report –**
 - Non-Perm CRT Lead
 - Summer Staff Recognition Event in August

- III. **Executive Director Report –**
 - Updated FAQs on our website.
 - Video contractor has been contacted regarding informational videos.
 - Updated WACs will soon be published.
 - Representative Goodwin has requested the Sentencing Guidelines Commission (SGC) to do some review of the classification of felonies and SGC asked the Sex Offender Policy Board (SOPB) to review how sex offenses are classified.

IV. **Board Member Reports – None.**

VI. **RCW 9.95.422 Case Deliberations**

- PANDOAH, Dewson 285746
- JOHNSON, Kimberly 903820

Separate minutes will be posted to the website.

VII. Community Concerns Meetings (Closed to the Public) – Victims/Survivors met via Microsoft Teams and/or in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an Individual’s release.

VIII. **Closed Session**

- Cases were discussed.
- The Board reviewed the policy regarding tolling ISRB cases.
- Amended Court Orders – *“If at any time, any condition imposed by the sentencing court is deleted or modified in any manner, you must immediately notify your case manager and the ISRB in writing.”* This condition will be added the standard conditions.

IX. Adjourn – 12:30pm

DocuSigned by:
Kecia Rongen
Kecia Rongen, Chair

DocuSigned by:
Lori Ramsdell-Gilkey
Lori Ramsdell-Gilkey, Member

DocuSigned by:
Jeff Patnode
Jeff Patnode, Member

DocuSigned by:
Elyse Balmert
Elyse Balmert, Member

Not Present

Jill Getty, Member